



800 Governors Drive
Pierre, SD 57501-2235

T: 605.773.3134
F: 605.773.6139
www.doe.sd.gov

SFSP Training Registration Deadline: Thursday, February 22, 2018

Information on Summer Food Service Program will be available at

<http://doe.sd.gov/cans/sfsp.aspx> and for NSLP Seamless Summer Option will be on <http://doe.sd.gov/cans/nslp.aspx>. **Read, complete form and submit** by emailing training registration to Julie McCord at julie.mccord@state.sd.us. **Beth Henrichsen conducts the School Nutrition Program SNP Seamless Summer Option.**

- **Tuesday, March 13, 2018 - Summer Food Service Program Administrative Webinar, (Office staff/Authorized Representative/Summer Contact) training for Prior Successful Sponsor in 2017, new to SFSP but existing CACFP agency with significant increase in participation during the summer or an after school at risk program, or NSLP School in good standing with the state agency. Time is 2-5 CT/1-4 MT for the webinar. The Administrative training is mandatory and can also be done in person (see below March 22.)**
- **Application training – How to apply for SFSP on iCAN available on the website after 3/15/2018.**
- **Thursday, March 22, 2018 – New or Prospective Sponsor Summer Food Service Program Administration face to face all day Workshop, 8 am CT – 4:30 pm CT at the MacKay Building, 800 Governors Drive, Pierre, SD with Snow date of Thursday, April 5, 2018 same time and place.**
- **SNP Seamless Summer Option Training webinar (NEW Seamless Summer Option iCAN training) – contact Beth Henrichsen beth.henrichsen@state.sd.us for information.**
- **Tuesday, April 17, 2018 - SFSP Operational Training (Foodservice workers) all day Training, Pierre, snow date Thursday, April 19, 2018.**
- **Wednesday, April 25, 2018 - SFSP Operational Training (Foodservice workers) all day Training, TBD, more details will be sent to registrants.**

Agency/School		Phone		Address	
Summer Contact		Title		Email	
Type of Summer Program		City/State		Zip code + 4	
<input type="checkbox"/> 3/13/18 SFSP-Admin Renewal Training	<input type="checkbox"/> 3/22/18 New SFSP Sponsor Admin workshop Pierre	<input type="checkbox"/> 4/17/18 SFSP Operational workshop Pierre or 4/25/17 <input type="checkbox"/> TBD	<input type="checkbox"/> NSLP-Extension – feeding only academic summer school children	<input type="checkbox"/> NSLP-Seamless Summer Option – contact Beth Henrichsen	
<p><i>If only feeding students attending academic summer schools – you can only do a NSLP extension – contact DOE.SchoolLunch@state.sd.us.</i></p>					

Summer Food Service Program (Administrative training attendance is required!

Potential and *new* sponsors and *new* Authorized Representative or administrative staff are required to attend the training in Pierre on Thursday, March 22, 2018. Prior successful SFSP, CACFP or NSLP sponsors defined above may attend the webinar March 13, but welcome to attend in person training on 3/22/18.)

<p>Prior Successful Summer Food Service Program Sponsor Training. If new administrative staff – suggest attending Pierre training on March 22. <input type="checkbox"/> Check here if registering for Webinar which consist of Computer + Telephone at your location March 13, 2018 (2-5 CT/1-4 MT) SFSP Prior Sponsor Webinar Meeting log in information will be sent later. Meeting logon information will be sent later please enter email address for the person(s) attending this training.</p>	<p>Number of Participants planning to tune in from your school/agency.</p>
<div style="border: 1px solid black; height: 50px;"></div>	
<p><input type="checkbox"/> Check here if registering for <i>NEW Sponsor or have new administrative staff</i> (Authorized representative/claims/office staff). March 22, 2018 – (8:00 – 4:30 CT) Administrative Summer Food Service Program (New or Potential Sponsor or new administrative staff) MacKay Building, Pierre, SD (Limited seating – sign up early – enter names of attendee(s) below). Snow date April 5, 2018</p>	
<p><input type="checkbox"/> Check here if registering for (April 17, 2018) (8:00 – 4:30 CT) Operational SFSP Pierre <input type="checkbox"/> Check here if registering for (April 25, 2018) (8:00 – 4:30 CT) Operational SFSP TBD <u>Deadline to sign up for the operational training is April 5, 2018</u></p>	

Enter names of those registering for Administrative (3/22/18) or Operational (4/17/18 or 4/25/18) Training:

Name	Title	Summer Duties	SFSP Training A = Administrative O = Operational
			<input type="checkbox"/> A <input type="checkbox"/> O
			<input type="checkbox"/> A <input type="checkbox"/> O
			<input type="checkbox"/> A <input type="checkbox"/> O

For more SFSP information contact: Julie McCord, (605) 773-3110 or Julie.mccord@state.sd.us.
SNP-Seamless Summer Option (Must be in good standing with National School Lunch Program agreement, administrative reviews, and fiscal responsibilities).

<p>SNP Seamless Summer Option Training <input type="checkbox"/> Check here if registering for Webinar consisting of Computer + Telephone at your school TBD Seamless Summer Option Webinar.</p>	<p>Number of Participants planning to tune in from your school.</p>
<div style="border: 1px solid black; height: 20px;"></div>	

For more Seamless Summer Option information contact: Beth Henrichsen, (605) 773-3610 or beth.henrichsen@state.sd.us